

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
DISTRICT REORGANIZATION/REGULAR MEETING/PUBLIC HEARING 2021-2022 BUDGET
MAY 3, 2021
MINUTES

The **Virtual** District Reorganization/Regular Meeting/Public Hearing 2021-2022 Budget of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President **via Zoom** at 6:36 p.m.

Member(s) Present Virtually

Jessica Abbott Laurie Markowski*
Pamela Baker Susan Mitcheltree
Valerie Bart Meanie Rosengarden
Jeffrey Cain Tim Bart
Marianne Kenny

***joined @ 7:45 p.m.**

On the motion of Ms. Abbott, seconded by Ms. Baker, the Board adopted the following resolution to meet Virtually in Executive Session at 6:38 p.m. viva voce.

SUNSHINE RESOLUTION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: **HIB**
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: **Superintendent Evaluation**
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board ~~will~~/~~will not~~ return to open session to conduct business at the conclusion of the executive session.

The Board returned to virtual public session at 7:06 p.m.

Ms. Voorhees took a roll call upon their return.

SUPERINTENDENT'S REPORT

Dr. McGann reviewed enrollment and reviewed the return to school ladder. Dr. McGann gave a great big shout out to the teachers for Teacher Appreciation Week (May 3-7, 2021) & the nurses for National School Nurses' Day (May 12, 2021), as attached.

Dr. McGann introduced Dr. Michelle Cook, who gave a presentation on Literacy, as attached. Mr. Bart & Dr. McGann thanked Dr. Cook.

Dr. McGann and Ms. Voorhees presented the Final 2021-2022 School Budget, as attached. Mr. Bart suggested we invite Mr. Lanza to a Finance Committee meeting to share our concerns regarding the loss of State Aid. Mr. Bart asked if there is an addition of a Guidance Counselor where this position would be placed. Dr. McGann noted she is still investigating the greatest needs. She expressed concern for the mental health of the students. Mr. Bart asked if HVAC personnel will be for July 1st and Dr. McGann stated, yes. Mr. Bart asked why Flemington-Raritan did not rank higher in Niche. Dr. McGann noted, we will ask when they present. Ms. Rosengarden asked if the Guidance Counselor or the tech support are in the budget. Dr. McGann noted, no, but could use the money from the reduction in computer staff and funding to support. Dr. McGann wants to make sure we meet our needs. Mrs. Bart asked if we are considering another Class III Officer. Dr. McGann noted, yes, that could be an option considered. Mr. Bart thanked Dr. McGann, Dr. Cook and Ms. Voorhees for their presentations. Mr. Bart recognized our teachers and also thanked our nurses.

Ms. Markowski arrived at 7:45 p.m.

On the motion of Ms. Markowski, seconded by Ms. Rosengarden, minutes of the Regular Meeting on April 26, 2021* were approved viva voce.

***Ms. Baker abstained.**

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Mr. Bart set the session to 30 minutes with 3 minutes for each person, using raised hands in the zoom program.

Rachel White, Raritan Township, thanked everyone for the presentations. She suggested that we contract HVAC instead to save money for students. She expressed concern for the loss of computer teachers.

ANNUAL DISTRICT REORGANIZATION

All District Reorganization items were approved under one motion made by Ms. Mitcheltree, seconded by Mr. Cain.

1. Approval was given to authorize the Board President to sign all legal documents, payrolls and warrants, and the Board Vice President to sign the same when the President is not available for the 2021-2022 school year.
2. Approval was given to authorize payment of bills between Board meetings for the 2021-2022 school year.
3. Approval was given to adopt the attached Chart of Accounts for the 2021-2022 school year.
4. Approval was given to designate the Hunterdon County Democrat & The Courier News as the official newspapers for the district for the 2021-2022 school year.
5. Approval was given to adopt the existing courses of study, course guides, curriculum and textbooks of the Flemington-Raritan Regional Board of Education. Whenever new course guides are developed or existing guides revised, they shall be presented to the Board for review and approval.

6. Approval was given to adopt the existing by-laws and policies of the Flemington-Raritan Regional Board of Education established for its own operation and the operation of the school district, including the administrative regulations developed to implement policies, be adopted for the life of the 2021-2022 Board of Education.
7. Approval was given to reaffirm that in accordance with Board Policy 2360 the district is in compliance with the Children's Internet Protection Act.
8. Approval was given to designate Investors Bank as official depository for school funds for the 2021-2022 school year.
9. Approval was given to designate the following banking institution as a depository for investment of school district funds by the Business Administrator/Board Secretary for the 2021-2022 school year:

State of New Jersey Cash Management Fund
Investor's Bank

10. Approval was given to authorize the attached list of employees to have signature authority for the 2021-2022 school year.
11. Approval was given to appoint the Business Administrator as Attendance Officer for the 2021-2022 school year.
12. Approval was given to appoint the Director of Educational Facilities and Operations as Safety and Health Designee for the 2021-2022 school year.
13. Approval was given to appoint the Business Administrator as Board Secretary for the 2021-2022 school year.
14. Approval was given to appoint Kim Parisi as Alternate Board Secretary for the 2021-2022 school year.
15. Approval was given to appoint the Business Administrator as Public Agency Compliance Officer for the 2021-2022 school year.
16. Approval was given to appoint the Business Administrator as Purchasing Agent for the 2021-2022 school year.
17. Approval was given to appoint the Business Administrator as Custodian of Records for the 2021-2022 school year.
18. Approval was given to appoint Mark Masessa & April Kay as Affirmative Action Officers for the 2021-2022 school year.
19. Approval was given to appoint the Director of Educational Facilities and Operations as Section 504 Facilities Coordinator for the 2021-2022 school year.
20. Approval was given to appoint Dr. Danielle Hamblin as Section 504 Program Coordinator for the 2021-2022 school year.
21. Approval was given to appoint the Director of Educational Facilities and Operations as Asbestos Hazard Emergency Response Act Coordinator (AHERA) for the 2021-2022 school year.
22. Approval was given to appoint the Director of Educational Facilities and Operations as the Integrated Pest Management Coordinator for the 2021-2022 school year.
23. Approval was given to appoint the Director of Educational Facilities and Operations as the Indoor Air Quality Designee for the 2021-2022 school year.
24. Approval was given to appoint Dr. Kari McGann, Superintendent of Schools, as the representative to the Hunterdon County ESC Board for the 2021-2022 school year.
25. Approval was given to appoint Kristen Wolff as the Chemical Hygiene Officer for the 2021-2022 school year.
26. Approval was given to renew Absolute Protective Systems, Inc. the district's fire alarm system for the 2021-2022 school year at an amount not to exceed \$39,697.

27. Approval was given to renew Blackboard as the district's Schoolwires Website service at an amount not to exceed \$10,887.71 for the 2021-2022 school year and at an amount not to exceed \$10,887.71 for the 2022-2023 school year .
28. Approval was given to endorse the Bollinger Insurance Co. for the Voluntary Student Accident Insurance Program for the 2021-2022 school year. Premiums paid by parents.
29. Approval was given to appoint Brown & Brown Benefit Advisors, Inc., as the Board's Broker-of-Record for our Horizon group medical, prescription drug, and dental insurance programs. Brown & Brown Benefit Advisors, Inc. is authorized to act on behalf of the Board in all matters related to these programs. Brown & Brown Benefit Advisors, Inc.'s responsibilities will include, but are not limited to, negotiating annual renewal rates, marketing our group insurance programs, and aiding our staff in the resolution of billing, enrollment, and claim problems for the 2021-2022 school year, as outlined in the attached resolution. Brown & Brown Benefit Advisors, Inc. is authorized to receive a commission payment from Horizon, percentages for which are included in Horizon's proposed rates.
30. Approval was given to appoint Busch Law Group, LLC as Special Conflicts Counsel, at an hourly rate of \$170 for the 2021-2022 school year, as outlined in the attached resolution, at an amount not to exceed \$10,000.
31. Approval was given to appoint CBIZ Insurance Agency as the Risk Management Consultant for the 2021-2022 school year, as outlined on the attached resolution. CBIZ Insurance Agency is authorized to receive a commission payment from SAIF (School Alliance Insurance Fund).
32. Approval was given to contract with Central Educational Services to provide Child Study Team Learning Disabilities Teacher-consultant services during the 2021-2022 school year at an amount of \$450/evaluation/report, an hourly rate of \$75/hour for meetings, not to exceed \$65,000.
33. Approval was given to contract with Children's Therapy Services, Inc. to provide physical therapy services effective July 1, 2021 through June 30, 2022 at an hourly rate of \$93/hour for a maximum of 35 hours per week, at an amount not to exceed \$100,000.
34. Approval was given to appoint Comegno Law Group, P.C. as the Attorney of Record, to provide General Counsel, Labor/Personnel Counsel and Special Education Counsel at an hourly rate of \$175 for the 2021-2022 school year, as outlined in the attached resolution at an amount not to exceed \$100,000.*
***Dr. Kenny abstained.**
35. Approval was given to appoint DIGroup Architecture, LLC as the Architect of Record at an amount not to exceed \$175/hour for the 2021-2022 school year, as outlined in the attached resolution. Special project proposals will be Board approved as needed.
36. Approval was given to appoint DLB Associates Consulting Engineers as the Engineer of Record at an amount not to exceed \$200/hour for the 2021-2022 school year, as outlined in the attached resolution. Special project proposals will be Board approved as needed.
37. Approval was given to contract with Duff & Phelps, LLC to conduct an annual district-wide inventory service at an amount not to exceed \$11,900 for an on-site appraisal for the 2021-2022 school year.
38. Approval was given for the Flemington-Raritan Regional School District to be part of the Cooperative Pricing System for the 2021-2022 school year, at no cost to the district:

Educational Services Commission
Hunterdon County
Educational Services Commission of New Jersey (formerly Middlesex County)
Somerset County

39. Approval was given to renew services with Frontline Education, as follows:

Item	Services	At An Amount Not To Exceed	
		2021 - 2022	2022 - 2023
1.	IEP Direct	\$14,393.34	\$14,825.14
2.	504 Program Management	\$ 3,598.34	\$ 3,706.29
3.	Frontline Central-Internal Employees	\$ 5,513.56	\$ 5,678.97
4.	Absence & Substitute Management	\$10,675.40	\$10,995.67
5.	Applicant Tracking	\$ 3,701.85	\$ 3,812.91
6.	Employee Evaluation Management with Evaluation Frameworks with Danielson 2011/2013, Stronge Leaders Only	\$20,495.82	\$21,110.71

40. Approval was given to renew Genesis Educational Services, Inc. to serve as the district's student information system at an amount not to exceed \$55,781 for the 2021-2022 school year.
41. Approval was given to appoint Hunterdon Lock & Safe, Inc. to provide proprietary locksmith services at an amount not to exceed \$179/hour for the 2021-2022 school year.
42. Approval was given to contract with Intrado Interactive Services Corporation as the district's automated school messaging service at an amount not to exceed \$6,500 for the 2021-2022 school year.
43. Approval was given to appoint Phoenix Advisors, LLC as Financial Advisor at an amount not to exceed \$1,000 base fee for the 2021-2022 school year, as outlined in the attached resolution. Special project proposals will be Board approved as needed.
44. Approval was given to appoint R.K. Occupational and Environmental Analysis, Inc. for the 2021-2022 school year, as outlined on the attached resolution. Special project proposals will be Board approved as needed.
45. Approval to renew Republic Services Refuse/Recycling, the districts refuse/recycle services for the 2021-2022 school year at an amount not to exceed \$61,635.08.
46. Approval was given to renew SAIF (School Alliance Insurance Fund) as the Risk Management Fund for the 2021-2023 school year.
47. Approval was given to contract with Sonitrol Security Systems of Central New Jersey, Inc. to provide goods and services for their support and maintenance of proprietary computer hardware and software at an amount not to exceed \$51,130.58 for the 2021-2022 school year.
48. Approval was given to appoint Strauss Esmay Associates, Inc. as Board Policy Service for the 2021-2022 school year at an amount not to exceed \$5,260.
49. Approval was given to appoint Suplee, Clooney & Company as public school accountant at an amount not to exceed \$19,925 Statutory Audit & CAFR Report \$2,550 for the 2021-2022 school year, as outlined in the attached resolution.
50. Approval was given to contract with Therapeutic Intervention Services, Inc. to provide occupational therapy services and occupational therapy evaluations effective July 1, 2021 through June 30, 2022 at \$95/hour for school-based services, \$109/visit for home-based services and student evaluations will be \$390/evaluation not to exceed \$100,000.
51. Approval was given for Wilentz, Goldman & Spitzer, P.A. to be Bond Counsel for the 2021-2022 school year, as outlined on the attached resolution. Special project proposals will be Board approved as needed.

52. Approval was given to establish the following petty cash accounts for the 2021-2022 school year:

SCHOOL/BOARD OFFICE/SPECIAL SERVICES	ADMINISTRATOR	AMOUNT
Barley Sheaf	Principal	\$150/month
Copper Hill	Principal	\$150/month
F. A. Desmares	Principal	\$150/month
J.P. Case Middle	Principal	\$150/month
Reading-Fleming Intermediate	Principal	\$150/month
Robert Hunter	Principal	\$150/month
Board Office - Business Office	Business Administrator	\$150/month
Board Office - Curriculum Office	Assistant Superintendent	\$150/month
Board Office - Personnel Office	Superintendent	\$150/month
Special Services	Director	\$150/month

Mr. Bart thanked the Business Office for preparing the many items for this agenda..

Aye: Ms. Abbott Ms. Markowski **Nay:** 0 **Abstain:** Dr. Kenny - #34
 Ms. Baker Ms. Mitcheltree
 Mrs. Bart Ms. Rosengarden
 Mr. Cain Mr. Bart
 Dr. Kenny

PERSONNEL

The next meeting will be May 10, 2021 @ 7:00 p.m.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel item(s) were approved under one motion made by Ms. Mitcheltree, seconded by Ms. Markowski.

Certified Staff – Appointments, Resignations and Leaves of Absence

1. Approval was given to employ the following certificated staff members for the 2021-2022 school year, as per the attached appendices.

Item	Staff	Appendix
1.	Tenured Administrators	A
2.	Non-Tenured Administrators	B
3.	Tenured Certificated Staff	C
4.	Non-Tenured Certificated Staff	D

2. Approval was given to accept the resignation of the following staff member(s) for the 2020-2021 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Squashic	Samantha	RH	Resource Center	Resignation	June 30, 2021

3. Approval for the attached list of staff member(s) to take a leave of absence or amend their leave during the 2020-2021 school year, as indicated in Attachment A.

4. Approval was given to employ Amy Switkes, Copper Hill 10-Month Vice Principal as the Administrator of Summer Extended School Year and Supplemental Services program, from July 5, 2021 through August 5, 2021, Monday-Thursday, 5 hours per day, \$60 per hour, not to exceed \$6,000.

5. Approval was given to employ the following staff member(s) for the 2021-2022 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary/Degree/Step	Effective Dates	Certification/College
1.	Geist	Marissa	SS	Social Worker	\$61,335/MA/1	September 1, 2021 - June 30, 2022	School Social Worker/Rutgers University, Montclair State University

6. Approval was given to amend the February 8, 2021 motion:

to employ the following leave replacement(s) for the 2020-2021 school year, pending certification, fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
1.	Cucco	Lynne	CH	Integrated Preschool/ Alyssa Fedorczyk	February 18, 2021 - June 30, 2021	\$59,835/MA/1*	Learning Disabilities Teacher Consultant, Teacher of the Handicapped, Teacher of Preschool through Grade 3/ Lynchburg College

*Substitute per diem rate waived

to read

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
1.	Cucco	Lynne	CH	Integrated Preschool/ Alyssa Fedorczyk	February 18, 2021 - April 16, 2021	\$59,835/MA/1*	Learning Disabilities Teacher Consultant, Teacher of the Handicapped, Teacher of Preschool through Grade 3/ Lynchburg College

*Substitute per diem rate waived

7. Approval was given confirm the employment of the following leave replacement(s) for the 2020-2021 school year, pending certification, fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
1.	Floyd	Erikka	CH	Integrated Preschool/ Alyssa Fedorczyk	April 17, 2021- June 30, 2021	Substitute Per Diem Rate (days 1-20) \$56,535 (prorated)/BA/1 (day 21+)	Teacher of Preschool through Grade 3/Elementary School. Teacher in Grade K-6, East Stroudsburg University

8. Approval was given to appoint the following Administrator as School Safety Specialist, for the 2021-2022 school year, as follows:

Item	Last Name	First Name	Position	Rate
1.	Sibilia	Peter	Grades Pre-K - 8 School Safety Specialist	\$5,000.00

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

9. Approval was given to confirm the resignation of the following staff member(s) for the 2020-2021 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Montealegre	Carmen	FAD	Cafeteria Aide	Resignation	April 23, 2021

10. Approval was given to employ the following Residency Investigator(s) for the 2021-2022 school year, pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Investigation Rate	Report Rate	Out of District Travel
1.	Sugalski	Edward	\$35/hour	\$25/report	\$.35/mile

11. Approval was given of the attached 2021-2022 employment contracts for the following staff members and departments.

Item	Employee/Department
1.	Maintenance Department
2.	Student Data Manager
3.	Technology Department

12. Approval was given to employ the following non-certificated staff member(s) for the 2021-2022 school year as per the attached appendices.

Item	Staff	Appendix
1.	Tenured Non-Certificated Staff	E
2.	Non-Tenured Non-Certificated Staff	F
3.	Cafeteria Aides	G
4.	Non-Aligned Staff	H

Substitutes

13. Approval was given to employ the following applicant(s) as substitute(s) during the 2020-2021 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name
1.	Borden	Sara

All Staff – Additional Compensation

14. Approval was given to confirm the employment of the following staff member(s) for extra compensation during the 2020-2021 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate/Stipend
1.	Agabiti	Joseph	JPC	Class Coverage - 4/29/2021	61 minutes	\$30.62/hr.
2.	Colacicco	Nicholas	JPC	Class Coverage - 4/29/2021	61 minutes	\$30.62/hr.
3.	Huebner	Justin	JPC	Class Coverage - 4/23/2021	61 minutes	\$30.62/hr.
4.	Karney	Kurt	JPC	Class Coverage - 4/23/2021	61 minutes	\$30.62/hr.

15. Approval was given to employ the following staff member(s) for extra compensation during the 2020-2021 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate/Stipend
1.	Sladky	Samantha	BS/JPC	Home Instruction	700 Shared hours	\$30.62/hr.

Aye: Ms. Abbott
 Ms. Baker
 Mrs. Bart
 Mr. Cain
 Dr. Kenny

Ms. Markowski
Ms. Mitcheltree
Ms. Rosengarden
Mr. Bart

Nay: 0

Abstain: 0

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting will be May 12, 2021 @ 7:00 p.m.

All Curriculum item(s) were approved under one motion made by Mr. Cain, seconded by Ms. Abbott.

- Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2021-2022 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Buccigrossi	Marianne	FAD	Reading Recovery Test Administrator	240 shared hrs.	Hourly not to exceed \$40
2.	Hilke	Michelle	RH			
3.	Kassick	Joseph	CH			
4.	McCormack	Jennifer	BS			
5.	McPeek	Megan	RH			
6.	Pierson	Jenni Lee	BS			
7.	Shirvanian	Lindsay	FAD			
8.	Soos	Laura	CH			
9.	Youberg	Louise	FAD			
10.	Buccigrossi	Marianne	FAD	Strengthening Early Literacy	263 shared hrs.	Hourly not to exceed \$40
11.	Dmitrenko	Irina	CH/RH			
12.	Kassick	Joseph	CH			
13.	McCormack	Jennifer	BS			
14.	McPeek	Megan	RH			
15.	Shirvanian	Lindsay	FAD			
16.	Scherer	Lauren	CH			
17.	Youberg	Louise	FAD			
18.	Attiyah	Hanan	FAD	Summer Book Club Facilitator	120 shared hrs.	Hourly not to exceed \$40
19.	Cascio	Leigh Anne	FAD			
20.	Culcasi	Lindsey	RFIS			
21.	DiBetta	Crystal	RH			
22.	Forrester	Alissa	RFIS			
23.	Gilmurray	Mindi	JPC			
24.	Librizzi	Susan	RFIS			
25.	McNaught	Erin	BS			
26.	Principato	Gabrielle	FAD			
27.	Reed	Tina	RFIS			
28.	Rowe	Kari	BS			
29.	Slomczewski	Gregory	BS			
30.	Starke	Colleen	RFIS			
31.	Youberg	Louise	FAD			

2. Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2020-2021 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be partially funded through the 2021 ESSA grant.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Corfield	Marie	RH	RH Literacy Learning Club	20-232-100-100-001-03-21	120 shared hrs.	\$30.62/hr.

3. Approval was given to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2020-2021 school year.

Item	Donation	Donor	Value	Location
1.	School Mate School Planners	PTO	\$315.00	FAD

4. Approval was given to dispose of the attached listed items that are no longer usable and are not required as a trade-in or a replacement purchase for the 2020-2021 school year.

Item	Description	Location
1.	Surplus Books	RH

5. Approval was given of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Robison	Kelly	Teachers College Reading and Writing Project Virtual Reading Institute Workshop	June 28 - July 2, 2021	R	\$850
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

Aye: Ms. Abbott
 Ms. Baker
 Mrs. Bart
 Mr. Cain
 Dr. Kenny

Ms. Markowski
Ms. Mitcheltree
Ms. Rosengarden
Mr. Bart

Nay: 0

Abstain: 0

FACILITIES/OPERATIONS/SECURITY

The next meeting will be May 20, 2021 @ 6:00 p.m.

TRANSPORTATION

The next meeting will be May 11, 2021 @ 6:00 p.m.

Mr. Bart thanked Dr. McGann for getting another meeting date scheduled. He noted frustration with getting meetings set. He noted we are volunteers and when the committee requests a meeting that we need to work to set it up to allow the sharing of information. Mr. Bart asked the committee to review the by-laws and asked them to be placed on the next agenda.

FINANCE

The next meeting will be May 4, 2021 @ 6:00 p.m.

The Finance item(s) were approved under one motion made by Dr. Kenny, seconded by Mrs. Bart.

1. Approval was given of the following resolution:

Resolution to adopt the final 2021-2022 budget

BE IT RESOLVED, that the final budget be approved for the 2021-2022 school year using the 2021-2022 State aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<u>Expenditures</u>		<u>Revenue</u>	
		Fund 10	
General Current Expense	\$ 62,262,237	Budgeted Fund Balance	\$ 1,855,523
Capital Outlay	\$ 456,233	Local Tax Levy	\$54,774,236
		Tuition	\$ 101,000
		Misc. Revenue	\$ 280,000
Special Revenue Fund	\$ 872,645		
		SEMI	\$ 94,211
Repayment of Debt	\$ 5,828,050	State Aid	\$ 5,113,500
		Extraordinary Aid	\$ 500,000
		Fund 20	
		Est. Special Revenue	\$ 872,645
		Fund 40	
		Budgeted Fund Balance	\$ 337,515
		Local Tax Levy	\$ 4,608,379
		Debt Service Aid	<u>\$ 882,156</u>
Total Expenditures	\$69,419,165	Total Revenue	\$ 69,419,165

- 2. Approval was given to renew Maschio’s Food Services Inc. contract as the district’s food service provider for the 2021-2022 school year at a management fee of \$39,140 and a guaranteed minimum food service profit of \$50,000.
- 3. Approval was given of the following lunch prices for the 2021-2022 school year:

Type A Student Lunch - \$3.00
 Adult Lunch - \$3.50
 Milk - \$.55

- 4. Approval was given of the School Breakfast Program at Francis A. Desmares, Reading-Fleming Intermediate and Robert Hunter Schools for the 2021-2022 school year at the following prices:

Student Breakfast - \$1.50
 Adult Breakfast - \$2.00

Mr. Bart thanked Ms. Voorhees for budget work.

Aye: Ms. Abbott Ms. Baker Mrs. Bart Mr. Cain Dr. Kenny	Ms. Markowski Ms. Mitcheltree Ms. Rosengarden Mr. Bart	Nay: 0	Abstain: 0
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POLICY DEVELOPMENT

The next meeting(s) will be May 27, 2021 @ 6:00 p.m.

The Policy item(s) were approved under one motion made by Ms. Rosengarden, seconded by Ms. Mitcheltree.

- 1. Approval was given to adopt the following revised policies, as attached:
 - 1. P 0145 - Board Member Resignation and Removal (M)
 - 2. P 4125 - Employment of Support Staff Members (M)
 - 3. P 6360 - Political Contributions (M)
- 2. Approval was given to abolish the following policy and regulation, as attached:
 - 1. P 7430 - School Safety (M)
 - 2. R 7430 - School Safety (M)

Aye: Ms. Abbott Ms. Baker Mrs. Bart Mr. Cain Dr. Kenny	Ms. Markowski Ms. Mitcheltree Ms. Rosengarden Mr. Bart	Nay: 0	Abstain: 0
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SPECIAL EDUCATION

The next meeting will be May 12, 2021 @ 6:00 p.m.

All Special Education item(s) were approved under one motion made by Ms. Abbott, seconded by Dr. Kenny.

1. Approval was given to amend the May 26, 2020 motion:

for Erica Leeson of Central Educational Services to provide Child Study Team Learning Disabilities Teacher-consultant services during the 2020-2021 school year at the per diem rate of \$450, not to exceed 4 days/week and paid from the IDEA Grant, not to exceed \$65,000.

to read:

for Erica Leeson of Central Educational Services to provide Child Study Team Learning Disabilities Teacher-consultant services during the 2020-2021 school year at the per diem rate of \$450, not to exceed 4 days/week and paid from the IDEA Grant, not to exceed \$73,789.

2. Approval was given to amend the May 26, 2020 motion:

to contract with Children’s Therapy Services, Inc. to provide physical therapy services effective July 2, 2020 through June 30, 2021 at the hourly rate of \$93.00 for a maximum of 35 hours per week, not to exceed \$100,000.

to read:

to contract with Children’s Therapy Services, Inc. to provide physical therapy services effective July 2, 2020 through June 30, 2021 at the hourly rate of \$93.00 for a maximum of 35 hours per week, not to exceed \$120,000.

3. Approval was given to amend the October 26, 2020 motion:

to accept the contract with Sound Speech LLC to provide Auditory Verbal Therapy (AVT) evaluation, consultation with staff and instruction with student #7983201732, November 1, 2020 through June 30, 2021, at a cost not to exceed \$19,200.

to read:

to accept the revised contract with Sound Speech LLC to provide Auditory Verbal Therapy (AVT) evaluation, consultation with staff and instruction remotely via tele intervention with student #7983201732, April 26, 2021 through June 30, 2021, at a cost not to exceed \$19,200.

Aye: Ms. Abbott
 Ms. Baker
 Mrs. Bart
 Mr. Cain
 Dr. Kenny

Ms. Markowski
Ms. Mitcheltree
Ms. Rosengarden
Mr. Bart

Nay: 0

Abstain: 0

MISCELLANEOUS (INFORMATION-ACTION ITEM

INFORMATION

1. Suspensions for the month of March:

School	Infraction	Duration
RH	Assault on a staff member	. 5 Day(s)

2. Harassment, Intimidation and Bullying Investigation(s) for the 2020-2021 school year:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
JPC	April 1, 2021	JPC #3	No	Interventions outlined in report

3. Drill(s) to date for the 2020-2021 School Year:

Month	Fire Drills					
	<i>BS</i>	<i>CH</i>	<i>FAD</i>	<i>RH</i>	<i>RFIS</i>	<i>JPC</i>
September	09/18	9/17	9/18	9/18	9/16	09/18
October	10/13 A	10/14 A	10/26 A	10/15 A	10/27 A	10/27 A
	10/20 B	10/22 B	10/23 B	10/22 B	10/19 B	10/22 B
November	11/10 A	11/9 A	11/13 A	11/23 A	11/9 A	11/13 A
	11/17 B	11/18 B	11/20 B	11/16 B	11/18 B	11/16 B
December	12/10 A	12/9 A	12/9 A	12/9 A	12/10 A	12/8 A
	12/3 B	12/4 B	12/1 B	12/3 B	12/15 B	12/2 B
January	1/28 A	1/14 A	1/13 A	1/27 A	1/27 A	1/12 A
	1/7 B	1/7 B	1/20 B	1/19 B	1/21 B	1/6 B
February	2/9 A	2/22 A	2/9 A	2/9 A	2/22 A	2/10 A
	2/16 B	2/5 B	2/17 B	2/23 B	2/4 B	2/5 B
March	3/9 A	3/10 A	3/30*	3/29*	3/30*	3/9 A
	3/4 B	3/15 B				3/2 B
April	4/22*	4/20*	4/19*	4/28*	4/22*	4/16*

Month	Security Drills					
	<i>BS</i>	<i>CH</i>	<i>FAD</i>	<i>RH</i>	<i>RFIS</i>	<i>JPC</i>
September	09/29	9/25	9/25	9/23	9/25	09/29
October	10/15 A	10/14 A	10/15 A	10/27 A	10/15 A	10/14 A
	10/22 B	10/22 B	10/22 B	10/23 B	10/8 B	10/9 B
November	11/2 A	11/2 A	11/2 A	11/2 A	11/2 A	11/2 A
	11/2 B	11/2 B	11/2 B	11/2 B	11/2 B	11/2 B
December	12/8 A	12/9 A	12/9 A	12/8 A	12/11 A	12/9 A
	12/15 B	12/4 B	12/1 B	12/1 B	12/15 B	12/4 B
January	1/14 A	1/12 A	1/15 A	1/12 A	1/14 A	1/25 A
	1/20 B	1/5 B	1/22 B	1/7 B	1/6 B	1/21 B
February	2/9 A	2/9 A	2/10 A	2/5 A	2/9 A	2/24 A
	2/16 B	2/4 B	2/17 B	2/19 B	2/17 B	2/17 B
March	3/9 A	3/11 A	3/31*	3/26*	3/26*	3/10 A
	3/4 B	3/16 B				3/3 B
April	4/27*	4/22*	4/29*	4/27*	4/19*	4/23*

**Cohorts A and B combined for in-person learning.*

ACTION ITEMS

All Miscellaneous/Action item(s) were approved under one motion made by Ms. Baker, seconded by Ms. Abbott.

- Approval was given to authorize the procurement of goods and services through the attached list of state contract vendors for the 2020-2021 and 2021-2022 school year.

Aye:	Ms. Abbott	Ms. Markowski	Nay: 0	Abstain: 0
	Ms. Baker	Ms. Mitcheltree		
	Mrs. Bart	Ms. Rosengarden		
	Mr. Cain	Mr. Bart		
	Dr. Kenny			

CORRESPONDENCE

Ms. Abbott noted she received an email from a constituent regarding gun safety, the email was sent to Dr. McGann to respond.

OLD BUSINESS

Mr. Bart asked Ms. Abbott and Dr. McGann about the equity committee and, are we starting at 6:00 p.m. Ms. Abbott was ok with starting at 5:30 p.m., she will confirm the date offline.

NEW BUSINESS

Ms. Markowski noted she attended a County meeting and had a presentation from another Board member. She shared that it was about how to be positive and decompress from the pandemic. She noted, Mr. Bart was elected as Vice President of the legislation and she was elected President for the 2nd year. Mr. Bart thanked Ms. Markowski for her service. Ms. Baker noted May marks Asian American and Pacific Islander heritage month and celebrates their contribution to America.

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Mr. Bart set the session to 30 minutes with 3 minutes for each person, using raised hands.

Kristen Boyce, Borough, reiterates that she is concerned with who will teach computers and how will this work. She asked to see information about if there will be a virtual component, will it be simulcasting, will there be no virtual component? she asked for additional information.

Mr. Bart thanked her.

ADJOURN

On the motion of Ms. Baker, seconded by Ms. Abbott the meeting was adjourned at 8:34 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2021 Board Meetings

May 17

June 7 & 21

July 26

August 23

September 13 & 27

October 11 & 25

November 8 & 22

December 13